



# Halesowen College

## Private Candidate Examination Entry Form

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**PLEASE COMPLETE USING BLOCK CAPITALS**

Section 1 Personal Details			
Surname		First Name	Middle or other name (s)
Title	Gender	Date of Birth	Email Address
Address (including postcode)			
Contact telephone number (s) (please include home and mobile)		Enter any previous known exam numbers	
		UCI:	
		ULN:	
Next of kin details (Name)		Next of kin contact telephone number	

Section 2 Examination Details		
Qualification type e.g. GCSE	Awarding body	Exam series (month & year)
Specification (Subject) title	Specification (Entry) code	Unit entry code(s) (if applicable)
Section 3 ACCESS ARRANGEMENTS or other information relevant to your entry		
Are you eligible for access arrangements in examinations? Appropriate evidence must be provided to support this		
<p>This does not guarantee access arrangements approval. Further communication on this will follow in due course. Consideration will be given to any access arrangements or reasonable adjustments that may need to be put in place. Where appropriate, the centre will lead on the required process in identifying the need for, requesting and implementing access arrangements.</p>		
Section 4 IDENTIFICATION – photographic ID is required to verify your identity		
Driving Licence Number or Passport Number	Copy of photo driving licence OR copy of photo page of passport must be attached*	
<b>Confirmation statement</b> By signing here, I am confirming I understand all information and points within the Information for Private Candidates and Private Candidate Policy:  .....  Date of Signature: .....	FOR EXAMS OFFICE USE ONLY	
	Initial payment received £	YES/ NO
	Evidence to support AA received	YES/ N/A
	Copy of photo ID attached	YES/ NO

\*If the centre agrees to accommodate your exam(s), the original of this photo ID must be brought to each exam/assessment.

**Please return you completed form to:**

Examinations Department

Halesowen College

Whittingham Road

Halesowen

West Midlands

B63 3NA

Or email: [exams@halesowen.ac.uk](mailto:exams@halesowen.ac.uk)